

15 January 1953

REPORT FOR THE WEEK OF 12 - 16 JANUARY

To: The Deputy Director of Training (General)

From: Management Training Division

1. Accomplishments

Completed initial round of Human Resources Program with 15 Branch Chiefs in FDD.

Commenced Human Resources Program with group of 18 Section Chiefs in FDD on Wednesday.

[redacted] commenced Human Resources Program with group of 17 Section Chiefs in OGD on Tuesday.

[redacted] reported for duty as an instructor in the Clerical Induction Program, [redacted] on Wednesday.

2. Developing Plans

Checked with Earl P. Strong, Director of the Executive Development Program, Civil Service Commission, regarding the notices that appeared in the Washington papers of 9 January concerning a series of training programs for Government executives to be put on at the Civil Defense College, Olney. The announcements in the papers were premature. Mr. Strong will keep us posted on developments in this proposed series of one-week executive training sessions.

3.  
4. No report.  
5.

[redacted]  
Chief, Management Training Division

25 YEAR RE-REVIEW